

AB Alderson Broaddus University

101 College Hill Drive • Philippi, West Virginia, 26416 • AB.edu

April 2, 2020

Dear AB Students,

As we continue to navigate through this unprecedented situation necessitated by the coronavirus, we understand that questions remain regarding the plan for pro-rated credits related to on-campus housing and purchased meal plans. We are consistently and constantly reviewing guidance from the U. S. Department of Education, West Virginia higher education agencies, and other officials and consultants to create a fair and equitable plan for credits to students. We appreciate your patience as we continue to work through this task.

We will continue to process credits as soon as possible and will issue them no later than the end of April.

For illustration purposes, any credit earned from housing or meal plans would first be applied to any outstanding balance remaining on your student account, reducing any total amount still owed to the University. Once all outstanding balances have been satisfied, any remaining credit would be issued as a refund in the form of a check to students. These checks would be mailed to the home address on file with the University. Please make sure that your mailing address is up to date with the Registrar's Office—to avoid delays in receiving your refund—by emailing reg@ab.edu.

We continue to urge you to check your AB email account regularly for further updates. Updates will also be posted to our website ab.edu/coronavirus and our emergency alert system. If you haven't already done so, please sign up for mobile alerts by texting "Join AB" to 30890.

Sincerely, and with care and concern,



Dr. James "Tim" Barry
President



Mr. Jeff Rogers
Vice President of Finance

