

AB Alderson Broaddus University

101 College Hill Drive • Philippi, West Virginia, 26416 • AB.edu

March 25, 2020

Dear AB Campus Community:

Cabinet is meeting daily at 10:00 a.m. to stay up-to-date on the rapidly developing coronavirus COVID-19 situation and to provide updates to the campus community.

On Monday, March 23, the governor issued a stay-at-home order to all residents of West Virginia. This order was effective Tuesday, March 24, at 8:00 p.m. in order to preserve public health and safety, and to ensure the healthcare system in West Virginia is capable of serving all citizens in need, especially those at high risk and vulnerable to COVID-19. The order directs all residents to stay at home or their place of residence **unless performing an essential activity**. In the [order](#), found on the governor.wv.gov page, higher education is listed as “essential” as described below:

“Educational institutions including public and private pre-K-12 schools, colleges, and universities for purposes of facilitating distance learning, performing critical research, or performing essential functions including providing for the delivering or pick-up of food for school-age children; provided that proper social distancing of six feet between persons is maintained to the greatest extent possible.”

In accordance with the executive order issued by the governor of West Virginia, the following directives apply to all AB faculty and staff:

Do's

- Do come to work—during regular business hours—if your **supervisor** has told you to do so. You are allowed to come to work if you are supporting an essential operation of the University.
- Do come to campus if your **supervisor** directs you to do so for a specific or limited purpose, even if you are generally working from home. You are allowed to come to work for this purpose.
- Do check your AB email account and the ab.edu/coronavirus site regularly for updates.
- Do sign up for mobile alerts by texting “Join AB” to 30890.

Don'ts

- Do not come to work if you are sick.
- Do not come to work if you are on approved administrative or other approved leave.
- Do not come to campus unless you have permission from your **supervisor**. Avoid campus after normal business hours.

We know that these are challenging times, and we appreciate your patience and cooperation as we work through these issues. These directives are designed to protect our campus community further and give you confidence that your work is consistent with the stay-at-home order in West Virginia. These directives are intended to safeguard the maintenance of the campus's essential and critical operations. Any questions should be directed to your immediate supervisor. Please take care and be well.

With care and concern,



Dr. James “Tim” Barry
President