

**Confidential Information**

The federal law known as Family Education Rights to Privacy Act (FERPA) requires a student's written consent in order for Alderson Broaddus University to release or discuss confidential student records to another party. Students must always submit a signed written request for any information to be sent or given to a third party. Alderson Broaddus University has a form that when completed and signed by the student allows the University to discuss the student's confidential information. This form is available from the Office of the Registrar.