

Associate Dean for Academic and Student Affairs
College of Optometry

Alderson Broaddus University College of Optometry is seeking applications for an Associate Dean for Academic and Student Affairs. Reporting to the Dean of the College of Optometry, the Associate Dean for Academic and Student Affairs provides senior leadership to the processes within the College of Optometry such as admissions, curriculum review, faculty development, and student affairs ensuring that the Alderson Broaddus College of Optometry delivers effective and efficient optometric education. The job requirements of the position also include serving as the liaison to the Optometry Centralized Application Service (OptomCAS), National Board of Examiners in Optometry (NBEO), and Association of Schools and Colleges of Optometry (ASCO) committees as well as implementing quality improvement initiatives for the College of Optometry. In addition, applicants will be expected to teach one course within the optometry curriculum. Rank and salary are commensurate with experience and educational qualifications.

Qualifications:

Applicants must have excellent communication and interpersonal skills, as well as prior experience in an academic environment. A Doctor of Optometry degree is required and candidates must be eligible and willing to pursue and optometric licensure in West Virginia.

Submit a letter of application, curriculum vitae and the names and contact information of three professional references. Send all documentation in one PDF packet to:

HR@ab.edu

Alderson Broaddus University is a health-related and professional educational institution firmly rooted in the liberal arts. Alderson Broaddus University is located in Philippi, WV, and is affiliated with the American Baptist Churches, USA, and the West Virginia Baptist Convention. Alderson Broaddus University is an Equal Opportunity Employer and encourages applications from minority candidates.