

# STUDENT LIFE AND STUDENT PERSONNEL SERVICES

## The Heart of Student Life

Alderson-Broaddus is concerned about the total welfare and development of its students. We respect the dignity, worth and individuality of each person in the educational community. The quality of relationships and a sense of community characterized by mutual caring, openness and integrity are seen as important. We believe that higher education should enable persons to contribute to the good of humankind and prepare them for effective and meaningful service in the world. Based on a commitment to Christian values, the College endeavors to provide and promote an environment which will best contribute to the development of both individual and communal intellectual, social, physical, moral, emotional and spiritual maturity.

The Office of Campus Life is charged with the responsibility of coordinating the entire program of campus living, counseling, career exploration and planning, student health, student organizations, social and cultural events, orientation, international student services, service-learning opportunities, religious activities and student financial aid.

## Residence Hall Living

Alderson-Broaddus is a residential college. Consistent with the College's educational philosophy, the residence halls at A-B are dedicated to the goal of providing a living/learning environment, which facilitates the development of the whole student. The residence halls are seen as an integral part of the student's education and thus are designed to provide a variety of experiences, opportunities and services. Much of the desired success of the residence hall program is dependent upon the meaningful relationships that the student develops and the degree to which the student is willing to accept responsibility for an active role in his/her own education. The residence hall program is, therefore, designed to encourage the student to assume an active role in making decisions, which are relevant to all aspects of his/her life.

Female students reside in Benedum Hall, Priestley/East Hall and Kincaid Residence Center. Male students reside in Priestley/East Hall and Kincaid Residence Center.

Considerable choice is given in the selection of roommates and assignments are arranged through the Campus Life Office. A limited number of single rooms are available.

Because of health and safety considerations, smoking is not permitted in the residence halls. This includes individual residence hall rooms.

Residence hall students bring their own draperies, bed linen, blankets, bedspreads, pillows, towels, study lamps and rugs. Washers and dryers are

provided in each of the residence halls. Kitchen areas are also provided in all of the residence halls.

Residence hall students are expected to care for their own rooms and to keep them in good order. To insure comfortable living conditions and high sanitary standards, the housekeeping department augments maintenance of the residence halls. Each student is liable for damages in his/her room and to his/her living area. Loss of a key or failure to turn in a room key will result in a charge of \$35 to the student's account. Failure to follow established checkout procedures will result in a charge of \$15 to the student's account.

Students are expected to vacate their rooms within 24 hours after completion of their last final examination. Residence halls will be closed when the College is not in regular session, except to provide for any student whose course of study or campus work requires him/her to remain at the College. Such a student must obtain permission from the director of residence life to remain on campus, must observe all college regulations, will be charged on a prorated basis, and may be required to live in a room other than the one he/she occupies during the regular session.

Since residence hall rooms are rented to students, the College maintains the right of search when general welfare of a student or students is a concern. Every effort is made to safeguard individual rights.

Resident Directors (RDs) and Resident Assistants (RAs) staff the residence halls. These staff persons assist students in their quest for a meaningful education. Resident Directors are responsible for the general administration in each residence hall, the development and supervision of the Resident Assistant staff, the facilitation of education and social programs, the advising of students and residence hall organizations, and for providing general assistance to students. Resident Assistants are students possessing the desire and capacity to understand and work with their fellow students, and are available to assist students with personal concerns, residence hall governance, rights and responsibilities and residence hall activities.

In order to fulfill the College's educational purposes, and because of financial commitments, Alderson-Broadus College requires all single students to reside on campus. Exceptions may be made for single students who are:

- Twenty-four years of age or older, or
- Honorably discharged military veterans, or
- Holders of a baccalaureate degree from an accredited institution of higher education, or
- Residing with parents, grandparents or legal guardians within a 50 mile radius of Philippi, or
- Enrolled for an off-campus experience at least 50 miles from Philippi, as part of graduation requirements, or
- Employed by a church and choosing to live in housing provided by that church, or
- Fifth year seniors or a senior having at least 115 hours of undergraduate work earned at the time of application.

Students who meet one or more of the criteria above should make application with the director of residence life.

The College does provide limited on campus apartment housing to married students and single students who are approved for off-campus residency. Single-bedroom, two-bedroom and three bedroom fully furnished apartments are available on campus.

## **Food Service**

The College provides centralized food service for the resident student body through the facilities of Heiner Hall, which include the student restaurant and the College snackbar, The Cave. The residence hall contract is also a contract for the provision of fifteen or twelve meals per week while the College is in regular session. Buffets and banquets are scheduled for special events and seasons of the year. College faculty, staff, parents and friends of students are always welcome to use these facilities at minimal cost. Certain college events, such as Homecoming and Commencement, require reservations.

## **Insurance**

### **Health-Outpatient**

The College provides limited dispensary and outpatient services for all full-time students through Clinicare, located at Broaddus Hospital, Philippi.

### **Health-Inpatient**

Students are advised to maintain a health insurance policy, which provides coverage beyond that noted above. The policy should include coverage for inpatient medical/hospital services. This policy may be one in which the student is covered under his/her parent's family policy; or the student may obtain at reasonable rates a basic hospitalization plan that will provide him/her coverage in the event he/she needs to be hospitalized. Arrangements for this basic hospitalization plan are made directly between the student and the insurance carrier. Further information concerning the group plan and the services it provides may be secured in the Business Office.

*NOTE: The College assumes no responsibility/liability for injuries resulting from accidents except those that occur while the student is engaged in a college sponsored intercollegiate sport.*

## **Religious Life**

Religious life at A-B is pervasive. Indeed, one of the "pluses" in attending A-B is the fact that religion and, more specifically, the religion that centers around a loyalty and commitment to the revelation of God in Jesus Christ, is welcomed in classrooms, residence halls and in every other aspect of the College.

On Thursday mornings, the College community gathers for inspiration and

edification in Wilcox Chapel, located prominently on campus. Faculty, staff and students participate in the worship of God through sacred music as presented by the chapel choir, the praise team, and other college musicians and through outstanding preaching and meditations by noted ministers, theologians, religious educators and lay persons.

In addition to the weekly chapel service, Baptist Campus Ministries (BCM) and other student-led groups focus on Bible study, prayer and worship. The churches of Philippi and surrounding communities welcome student participation.

At the very apex of Wilcox Chapel is the “Upper Room,” which is open almost around the clock and may be used for prayer and meditation.

Thus, while religion is not forced upon anyone, it would be difficult to escape its influence at Alderson-Broaddus College. Students are challenged by the best liberal arts orientation in both academic and the religious disciplines of the College to match intellectual excellence with religious commitment.

## **Student Government**

The Student Government Association (SGA) is composed of the entire student body of the College. The Association seeks to promote the participation of students in all areas of college life and to achieve a high degree of cooperation among members of the College community. The Association also affords students a voice in the administration of college affairs as these relate to students.

The Student Senate is the elected legislative body of the Association. Through its membership, it makes recommendations to the various faculty and administrative committees of the College. The Senate is responsible for the administration of the student activities fee and for compiling the budget for various student activities, including student publications, the campus radio station, and campus movies, dances and concerts.

## **Organizations and Activities**

The College encourages wide participation and leadership in campus organizations, interest groups, professional societies and organized activities. A Charter Committee, chaired by the vice president for student services and composed of student leaders and Campus Life Office personnel, is responsible for the granting of charters to campus organizations and for reviewing the contributions of these organizations to the College community. The Campus Life Office reserves the right to sanction all activities and organizations.

The following is a list of all student organizations. For a complete description of each organization, please refer to the Student Planner or go online [www.ab.edu/studentorganizations](http://www.ab.edu/studentorganizations).

- A-B Ambassadors
- Alpha Beta Nu
- Association of Women Students
- Baptist Campus Ministries
- Battler Columns
- Campus Activities Board
- Chi Sigma Nu
- College Players
- Collegiate 4-H
- Computer Club
- Council for Exceptional Children
- Forensics Team
- Hu C. Myers Society
- Intramurals
- Lambda Sigma Phi
- Men's Hall Council
- Mission Team
- Music Ensembles
- Outdoor Club
- Panhellenic Council
- Phi Beta Lambda
- Phi Delta Sigma
- Phi Kappa Delta
- Phi Mu Alpha Sinfonia
- Sigma Alpha Iota
- Student American Choral Directors Association
- Student Athletic Advisory Committee
- Student Education Association
- Student Government Association
- Student Music Educators Conference
- Students In Free Enterprise
- Students Learning in Community Education
- The Art Guild
- The Battler
- WQAB
- ZAG

## **Motor Vehicles**

The College has adopted the following policies for the student use of motor vehicles:

1. In order that freshmen may concentrate on the academic aspects of college life, and because of limited parking spaces, freshmen are discouraged from bringing automobiles to campus. Freshmen are required to park their automobiles in designated areas.
2. It is within the jurisdiction of the vice president for student services to prohibit the use of a motor vehicle to any student who

proves irresponsible in the observance of college regulations, including traffic regulations or academic work.

All Alderson-Broaddus students, resident and commuter, who operate motor vehicles on campus are required to register them with the Physical Plant and they must comply with the College's traffic and parking regulations. Satisfactory evidence of liability insurance must be presented at the time of registration.

Motor vehicle regulations may be obtained from the Physical Plant and are listed in the *Student Handbook*.

## **Responsibilities and Opportunities**

Membership in the College community, like membership in any community, means more than privileges; it means responsibilities, too. College students have a responsibility to put earnest effort into their work as students, preparing themselves well for the future and using the years in college with integrity of mind and commitment of faith. It is also the student's duty to practice unswerving honesty both in and outside the classroom. The College does not attempt to define by formal rules every action that will not be condoned. The regulations define some things that students must do and specific things that they may not do if they wish to remain associated with the College. This association is entirely voluntary – a privilege, not a right – and any student may withdraw from it at any time if he or she considers the obligations of membership disproportionate to the benefits.

While enrolled as a student, an individual is subject to delegated college authority. College officials have a responsibility to promote the educational purposes of the institution through the regulation of the use of facilities and through the setting of certain standards of scholarship and conduct for the students who attend. In encouraging responsible student conduct, disciplinary proceedings play a role secondary to counseling, guidance and example. In circumstances in which these preferred means fail to resolve problems of student conduct, disciplinary action is taken which will separate the student from the college environment. The College disciplinary procedures are designed both to educate the offending student and to preserve the proper atmosphere of learning necessary to the well being of other students. The goal of discipline is to educate and encourage students to regulate their own conduct through self-discipline. In cases of infractions of policies, students are assured the right of fair procedure through the Disciplinary Procedures and Policies document outlined in the *Student Handbook*.

Alderson-Broaddus College takes seriously its role as a church-related institution and seeks to develop a curriculum, a spirit and a campus environment, which are conducive to nurturing Christian faith and living. It, therefore, seeks students who are sympathetic to a Christian point of view and who are willing to contribute to a campus life committed to worthy standards of conduct.

## **Firearms**

Firearms and other weapons must be registered with the vice president for student services and are not permitted in the residence halls.

## **Policy On the Use of Alcoholic Beverages**

The College takes the position that the use of alcoholic beverages is detrimental to an educational environment. Therefore, the use or possession of alcoholic beverages on the Alderson-Broadus College campus is a violation of college policy and is subject to disciplinary action. Student use of alcoholic beverages off campus is also strongly discouraged. As of July 1, 1986, the attempt to purchase or otherwise secure alcoholic beverages by persons under the age of twenty-one is considered a misdemeanor in the State of West Virginia. All college groups are expected to abide by the college policy regarding the use or possession of alcoholic beverages. See the *Student Handbook* for more detailed information.

## **Narcotics and Illicit Drugs**

Possession and/or use of stimulant, depressant, narcotic or hallucinogenic drugs and other agents having potential for abuse, including marijuana, violates state and federal laws, and is prohibited. The selling, bartering, exchanging or giving away of such drugs to any person(s) not intended to possess them is also illegal and is prohibited. Possession of drug paraphernalia is also prohibited. Any violation of these laws may result in suspension or dismissal from the College. See the *Student Handbook* for more detailed information.

## **General Conduct**

Any individual's conduct that interferes with the purposes of the College or with the rights of others will subject that individual to suspension, dismissal or such other disciplinary action as the College may deem appropriate.

## **Software and Intellectual Rights\***

Respect for intellectual labor and creativity is vital to academic discourse and enterprise. This principle applies to works of all authors and publishers in all media. It encompasses respect for the right to acknowledgement, right to privacy and right to determine the form, manner and terms of publication and distribution.

Because electronic information is volatile and easily reproduced, respect for the work and personal expression of others is especially critical in computer environments. Violations of authorial integrity, including plagiarism, invasion of privacy, unauthorized access and trade secret and copyright violations, may be grounds for sanctions against members of the academic community.

\*EDUCOM, "Using Software: A guide to the Ethical and Legal Use of

*Software for Members of the Academic Community,” 1987.*

## **Counseling/Career Center Services**

Counseling, testing, career planning and placement, are offered to students through the Counseling/Career Center. A licensed professional counselor staffs the Center, located in New Main. In addition to this individual and others in the Campus Life Office, residence hall personnel offer important assistance.

Personal, career and educational concerns are the foci of both individual and group counseling. Counseling deals with normal developmental concerns such as interpersonal problems, adjustment to college life, uncertainty regarding a major, academic concerns, anxiety associated with taking tests, time and stress management, and other topics in addition to crisis or emotional problems. Group counseling to develop interpersonal skills and facilitate career planning is frequently offered. With all counseling, emphasis is placed on self-development and personal growth.

Career planning and job search assistance are other major services of the Center. Students may take various instruments designed to clarify interest, values, aptitudes and aspirations and may use career information materials in establishing career and educational goals. Placement credentials, assistance with resume preparation, and job search assistance are handled in the Counseling/Career Center. Students can also receive help with graduate school information and applications.

## **The Learning Resource Center (LRC)**

The Learning Resource Center (LRC), located in Pickett Library, offers counseling, tutoring and computer assisted instruction for general study skills and for specific courses. The LRC is open approximately 50 hours per week and is staffed by the director of learning resources and students trained in tutoring techniques. Workshops in math, English, chemistry and a variety of other subjects are offered every semester. Students may register for peer tutoring in specific courses and “walk-in” tutoring is often available for one-time problems or general study skill questions.

The Academic Support Network (ASN) is coordinated through the Learning Resources Center. Students admitted to the College as participants in the ASN have an individualized academic plan, consisting of no more than 12 semester hours, designed for them. Such a plan will include a one-credit course, General Studies 100 “Study Skills” and may include English 180 “Language Skills,” Reading 100 “Reading for College Success,” and/or Mathematics 110 “Basic Algebra.” In addition, students participating in the ASN may be required to participate in course specific tutoring and/or basic skill tutoring. Finally, students in the ASN meet every two weeks with their faculty advisor to review academic progress.